

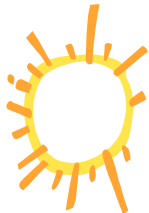



Sponsor Timeline for Summer Food

September-December	January-March	April-May	June	July	August
<p>ΨWork with community partners to identify potential new summer food sites and activities for the upcoming summer!</p>  <p>RESOURCES!</p> <p>Nutrition link at ODE: www.ode.state.or.us/search/results/?id=62</p> <p>Summer Food link with the USDA: www.fns.usda.gov/cnd/Summer/default.htm</p> <p>Commission on Children, Families and Community: www.ourcommission.org</p> <p>Created by: www.oregonhunger.org</p>	<p>ΨContact Oregon Department of Education (ODE) to see if you should be in the Summer Food Service Program (SFSP) or Seamless Summer Feeding Waiver (SSFW).</p> <p>ΨAttend ODE's sponsor training in Feb/March-check with ODE for dates. You will need to pre-register to attend.</p> <p>ΨPre-Application Questions: 3Where will your Summer Food site be located? 3What is your Summer Food Budget? 3What menu options will you be able to offer?</p> <p>ΨBegin hiring summer food site coordinators. Make sure they have energy!</p> <p>ΨIdentify potential volunteer projects and</p>	<p>ΨSFSP applications are due in April. Check with ODE for SSFW deadlines.</p> <p>ΨTrain site coordinators.</p> <p>ΨArrange for meals to be prepared or delivered to sites.</p> <p>ΨInclude Summer Food information in last school menu!</p> <p>ΨStart planning your Summer Food kick-off event for June.</p> <p>ΨContact schools, community organizations, and churches in your area to let them know about the meal program.</p> <p>ΨIdentify and attend community events to distribute materials about your Summer Food program.</p>	<p>ΨCelebrate! Have a Summer Food kick-off party.</p> <p>ΨCreate and distribute a Summer Food press release. Get the word out!</p> <p>Lunch Time!</p>  <p>ΨMonitor your sites!</p> <p>ΨPrepare for reimbursement. To receive your reimbursement, you must document costs and keep your receipts.</p>	 <p>Be Creative!</p> <p>ΨKeep the kids coming! Have good meals, games, activities and crafts available.</p> 	<p>ΨEnd of year finale! Give yourself a treat!</p> <p>ΨSend in final numbers to ODE and wait for reimbursement check (\$\$=☺!).</p> <p>Have fun!</p>

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